



## **2024 Arts & Crafts Event Dates**

**July 5 and July 6 | Taylor Independence Day Celebration**

**July 19 and 20 | Snowflake Pioneer Days**

**August 31 | Taylor Sweet Corn Festival**

**October 12 | Harvest Fest**

**This packet contains applications for our 2024 Arts & Crafts events listed above. See the reverse side of this page for event rules and requirements for all of our events.**

**To sign up, return your completed/signed application with payment to the chamber. We can accept credit card payment by phone.**

**No refunds on cancellations. No personal checks.**

**113 N Main St, Ste A, Snowflake, AZ 85937 | For more information call (928) 536-4331.**

# Event Rules and Requirements for Vendors—Applies to All Shows

## Fee Classifications

**Hand-Crafted:** Vendors who personally make all of the crafts they sell. If you sell items that the S/T Chamber defines as commercial, you will be classified as a commercial vendor. Cost is per 10x10-foot Hand-crafted vending space as priced for each event.

**Commercial:** Vendors selling items that are not hand-crafted by themselves, and/or sold through a commercial outlet fit into this category. Cost is per 10x10-foot Commercial Vending space as priced for each event.

**Food Vendors:** Food Vendors are by approval only. Must have a valid Navajo County Health Department permit and be able to pass an on-site inspection. A copy of the permit must be submitted with your food vendor application and payment. For more information contact Kathryn Methewson at the Navajo County Health Department 928-532-6050 x5539.

**Entertainment:** Interactive games, animal rides, rock-climbing walls, bouncers, etc. Proof of insurance coverage is required from entertainment vendors. Space will be negotiated as needed.

## Licensing, Fees & Permits

Arizona requires all businesses to be licensed through the State of Arizona and must file a Transaction Privilege Tax Application with the Arizona Department of Revenue. The state assesses a \$12 fee at the time the form is filed. The form may be downloaded from the Arizona Department of Revenue website at <https://azdor.gov/forms/tpt-forms/joint-tax-application-tpt-license>

Direct questions regarding this tax, license and form should to [AZTaxHelp@azdor.gov](mailto:AZTaxHelp@azdor.gov)

The Arts & Crafts area is devoted to the display and sale of vendor items. To facilitate the selection process, we ask that you provide as much information as possible on your application. Attach separate sheets of paper and photos if necessary.

## Vendor Rules & Requirements

- The chamber reserves the right to prohibit vendors from participating in the event if they are not compliant with the rules and regulations of the event.
- The chamber will not allow the sale of the following items: any item that promotes illegal activities, violence, profanity, obscenity or discriminatory references.
- Participants exhibit all work at their own risk. The towns and the chamber do not assume responsibility or liability for loss, damage, theft or injury.
- Vendors are responsible for their own tables, chairs, canopies and the delivery and handling of their own displays, and all of their other materials.
- Vendors are required to obtain licenses and insurance at their own expense. The promoters of this event comply with all state and town laws.
- Vendors need to provide their own power sources and all generators must be approved in advance. No Power is available.
- Vendors are responsible for their own lodging and all other personal expenses.
- All vendors are required to stay until close of show each afternoon.
- No vehicles on grass, show area or other unauthorized areas.
- Vendors must leave their space clean and undamaged.
- All food vendors must bring two large trash cans and supply their own plastic liners.
- For 2-day shows, vendor convenience security will be provided Friday night. Vendors may choose to leave their tables and tarps assembled overnight. However, all vendors must stay on site until security arrives Friday afternoon and must vacate the event area at that time. After security has closed the area, no one will be allowed back on-site until 7 a.m. Saturday morning.
- **No Refunds on Cancellations. No Personal Checks Accepted.**